

What's New for FY 2019?

- Voice services have been phased-out entirely
- Form 471 deadline is March 27, 2019
 - Last possible day to post a 470, and file a Form 471 is February 27
- New USAC contractor reviewing applications
 - May see slightly different questions/processes than in previous years
- PIA reviews have already begun on submitted applications!
 - Applicants that have made mistakes are finding they still have time to rebid and/or refile
- Wave 1 is scheduled for mid-late April

Lessons Learned from FY 2018

- Create FRNs by individual circuit cost and then quantity (#) of circuits
- List taxes/surcharges as separate FRN Line Item
 - These can be a quantity of 1
- If you missed the Administrative Window to update enrollment/NSLP data
 - After filing the Form 471, immediately submit RAL Modification to indicate accurate data
 - PIA will review this request during application review
- Answering Yes/No Questions on FRN Line Items
 - Answer 2nd Question first (is this for a WAN?)
 - If the answer to the 2nd Question is Yes, then the answer to 1st question is No
 - Internet FRNs should almost always answer No/Yes

Before Starting Your Form 471...

- Do you have a signed vendor contract?
 - All Category 2 contracts must be signed by the applicant prior to submitting the Form 471
 - Category 1 services may be either contract or Month to Month service
 - Multi-year arrangements require contracts
- Create Contract Record for each new contract in the EPC Contract Module before starting
 - > EPC Landing Page > District Name > Contracts from top toolbar
 - Don't create a new Contract Record for existing contracts
- Do you have the contract or invoice in front of you?
- If you've answered YES to all of these questions,

LET'S COMPLETE A FORM 471!

Shortcuts:

- 1) MTM Internet FRN example – slide 16
Such as cable modem service
- 2) Internet w/Transport FRN example – slide 40
Contracted service
- 3) Lit Fiber WAN FRN example – slide 64
Contracted service
- 4) Copy FRN Feature – slide 110



From Your EPC Landing Page

- Log into EPC at: <https://portal.usac.org/suite/>
- From the Landing Page, select “FCC Form 471” in top right corner



The screenshot displays the EPC Landing Page interface. At the top, there is a blue navigation bar with tabs for "News", "Tasks (1)", "Records", "Reports", and "Actions". A user profile icon and the name "Apolam" are visible in the top right corner. Below the navigation bar, the page is titled "My Landing Page". On the left side, there is a logo for "Universal Service Administrative Co." with the word "Training" above it. On the right side, there is a menu of links: "Funding Request Report", "FCC Form 470", "FCC Form 471", "FCC Form 486", "Appeal", "FCC Form 500", "SPIN Change", "Service Substitution", "Hurricane Impact Designation", "Manage Users", "Manage Organizations", "USAC Website", "Contact Us", and "Help". The "FCC Form 471" link is circled in red, and a red arrow points to it from the top right of the page.

News Tasks (1) Records Reports Actions

My Landing Page

Training
Universal Service
Administrative Co.

Welcome, PAS BEST SCHOOL DISTRICT - (PARENT ENTITY)!

Funding Request Report | FCC Form 470 | **FCC Form 471** | FCC Form 486 | Appeal
| FCC Form 500 | SPIN Change | Service Substitution | Hurricane Impact
Designation | Manage Users | Manage Organizations | USAC Website | Contact
Us | Help

Application Nickname

FCC Form 471 - Funding Year 2019

PAS BEST SCHOOL DISTRICT - (PARENT ENTITY) (BEN: 108) - FY 2019 - Category 1 Form 471 - PA Best School District

Last Saved:

Basic Information

Entity Information

Funding Requests

Certify

Where applicable, we've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

> FCC Notice Required By The Paperwork Reduction Act (OMB Control Number: 3060-0806)

Billed Entity Information

PAS BEST SCHOOL DISTRICT - (PARENT ENTITY)

100 Main Street

Apt 2

Springfield, PA 19064

555-555-5555

school.district4.user1@mailinator.com

Billed Entity Number: 108

FCC Registration Number: 0123456789

Applicant Type: School District

Application Nickname

Please enter an application nickname here. ⓘ *

FY 2019 - Category 1 Form 471 - PA Best School District

Enter a really descriptive nickname so you can easily find the form in "My Tasks" later

Identifying Correct Contact Person

Contact Information

Are you the main contact person?

YES ✓ NO ←

Holiday / Summer Contact Information

Holiday/summer contact is optional.

Please provide any alternate contact information to use during holiday/ vacation period including the name of any alternate contact person and how best to reach them.

If you are the main contact person, select "Yes." If someone other than the person completing the 471 should receive the e-mail correspondence about this application, select "No" and then select one of the other "Users" in your EPC account. (Your Account Administrator can add additional Users and they will appear as available after the new User has logged in and accepted the T/C's.)

Selecting Category 1 or Category 2

PAS BEST SCHOOL DISTRICT - (PARENT ENTITY) (BEN: 108) - FY 2019 - Category 1 Form 471 - PA Best School District - Form # 191000141

Last Saved: 2/9/2019 8:40 AM EST

Basic Information

Entity Information

Funding Requests

Certify

Next, you will identify the category of service for the product and services you are requesting. If you need help determining the correct category of service, please review the Eligible Services List on the USAC website.

Category of Service

What is the category of service for the product and services that you are requesting?

You can only select one Category of Service per FCC Form 471. You can submit a second application for the other Category of Service.

CATEGORY 1 ✓

- Data Transmission and/or Internet Access

CATEGORY 2

- Basic Maintenance of Internal Connections
- Internal Connections
- Managed Internal Broadband Services

Select either "Category 1" or "Category 2."
For this Form 471 Guide, we are filing for Category 1 services.

Note: C1 and C2 requests cannot be filed on the same 471.

District Entity Information

PAS BEST SCHOOL DISTRICT - (PARENT ENTITY) (BEN: 108) - FY 2019 - Category 1 Form 471 - PA Best School District - Form # 191000141

Last Saved: 2/9/2019 8:44 AM EST

Basic Information

Entity Information

Funding Requests

Certify

We've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

BEN Name	BEN	Urban or Rural	State LEA ID	State School ID	NCES Code	School District Attributes	Endowment Amount
PAS BEST SCHOOL DISTRICT - (PARENT ENTITY)	108	Urban	12335	N/A		Public School District	None

Nothing to do on this page. It simply shows the information from EPC about your entity district or school.

Be careful **NOT** to click on the name of the district in blue because it will take you out of this Form 471 and into the District's EPC profile. If you do leave the application, just go to "My Tasks" on your EPC Landing Page and click on the Form 471 name to re-enter the application.

School Entity Information

Related Entity(ies) Information

Entity Details

Fields with '*' next to them are not sortable

Entity Name	Entity Number	Urban or Rural	NIF*	State LEA ID	State School ID	NCES Code	# of students that attend this school full time or part time*	Student Count Based on Estimate*	Alternative Discount	CEP Percentage	School Attributes*	Endowment Amount	Annexes*
Anderson Elementary School	10602	Urban					1234	N/A	None	N/A	Public School, Pre-K	None	View Annexes
Blue Ribbon School District Office	10606	Rural		N/A	N/A		N/A	N/A	N/A	N/A		None	View Annexes
Bluford Middle School	10600	Urban					1234	N/A	None	N/A	Public School	None	View Annexes
Boone Middle School	10598	Urban					344	N/A	None	N/A	Public School	None	View Annexes
Buchanan Elementary School	10603	Urban					222	N/A	None	N/A	Public School	None	View Annexes

1 - 5 of 13 >

Nothing to do on this page. It just shows discount-related data that was entered into each school's EPC profile.

Again, be careful NOT to click on the school's name in **blue** because you will be taken out of this Form 471 and into that school's EPC profile.

District E-rate Discounts

Requested Discount Calculation

More than 50 percent of your individual schools must be rural for the school district to be considered rural.

This discount rate has not been approved for the current year

School District Full-time Enrollment	School District NSLP Count	School District NSLP Percent	School District Urban/Rural Status	Category One Discount Rate	Category Two Discount Rate
5841	5104	87%	Urban	90%	85%



This page shows your discount rate for each category of service. The discounts are calculated based on the data that is in the EPC Profile for each school or library. (If you forgot to update this data during the Admin Window or see that data needs to be corrected, file a RAL Modification after the Form 471 is filed and the change will be made during PIA review.)

Discount Calculation Errors...

If you receive a red box showing this discount calculation error:

The information in your organization's profile is not sufficient to calculate your Discount Rate.

it's because information is missing from one or more of your school's or library's EPC profiles and must be corrected.

If you receive this message, contact USAC at 888-203-8100 immediately so they can fix the underlying data which will then allow your application to proceed.

Note: There is no way for you to fix this yourself because the entity profiles have been locked.

Creating Your Funding Requests

- The next step is to create your FY 2019 Funding Requests
 - Funding Requests, known as FRNs, provide details to USAC about the services for which you are requesting discount funding
 - Each separate service or contract has its own FRN
 - There can be multiple FRNs per Form 471
 - But cannot have both Category 1 and Category 2 FRNs on the same 471
- There are two sections to each funding request:
 1. **FRN Key Information**
 - Links to the relevant contract (or indicates it's MTM if no contract)
 - Provides updated Contract Expiration Date
 - Provides general description in narrative box
 2. **FRN Line Item(s)**
 - Provides details about service/bandwidth/purpose
 - Provides recurring and/or one-time cost info for each line item
 - Identifies which schools or libraries are receiving that service
 - Must have separate FRN Line Items for each different speed or service type
 - Itemize taxes and fees on a separate line item, if there are any

Funding Requests Examples

Shortcuts...

- 1) MTM Internet FRN example – slide 16
Example - cable modem service
- 2) Internet w/Transport FRN example – slide 40
Contracted service
- 3) Lit Fiber WAN FRN example – slide 64
Contracted service
- 4) Copy FRN Feature – slide 110



Example 1:

Cable Modem Internet FRN (month-to-month service)

Cable Modem FRN



FRN Example 1: Cable Modem Internet

- **Assumptions:**
 - MTM service (not under contract)
 - MTM services must have a FY 2019 Form 470
*[Unless using the CABIO option
CABIO = Commercially Available Business Internet Option*]*
 - Cable Modem Service
 - 1 circuit
 - \$149.00/month
 - 50 mbps download/10 mbps upload

* The **CABIO** option doesn't require a Form 470, but service must be found on vendor's website as commercially available, costs \$3,600 or less annually per individual school or library, and has bandwidth speeds of at least 100 Mbps downstream and 10 Mbps upstream.

Adding a Funding Request

This is the main FRN page, not to be confused with the FRN Line Item Page. You will add your funding requests one by one on this page.

Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/>	FRN	↓ Nickname	Number of FRN Line Items	FRN Calculation
You haven't created any Funding Requests (FRNs) yet. Click the "Add FRN" button to start creating your first FRN				
				ADD FRN EDIT FRN REMOVE FRN



Funding Request Key Information

Funding Request Key Information

Please enter a Funding Request Nickname here ⓘ*

Cable Modem Service - Comcast ← Provide a descriptive nickname for each funding request.

Is this Funding Request a continuation of an FRN from a previous funding year?

YES NO✓ ← If you requested this service last year and the contract is continuing for FY 2019, you may select "yes" and supply the FRN from FY 2018.

Copy FRN

If you want to copy an existing Funding Request, select Copy FRN below. Note that if an FCDL has been issued for the FRN, the approved version of the FRN will be copied.

COPY FRN ← *Optional: Use this feature to copy previous FRN filed in EPC for same/similar service. Then search by 471 or FRN number to copy data from last year. (See slide 112)*

Service Type

What is the service type of the product and services that you are requesting?

Data Transmission and/or Internet Access ← This year, the only choice is: "Data Transmission and/or Internet Access."

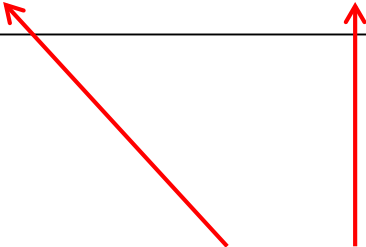
Note: We are continuing as if the Copy FRN feature was NOT used

Contract vs. MTM

FRN Contract

How are the services for this FRN being purchased?

Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.



Select either "Contract" or "Month-to-Month." Rarely will you select "Tariff." The FRN in this example is for MTM service.

Bidding Information

Establishing FCC Form 470

How many bids were received? *

Indicate how many viable bids were received based on this Form 470 procurement.

Enter the number of bids that you received for this product or service.

Was an FCC Form 470 posted for the product and/or services you are requesting?

 YES NO

Select "Yes" (unless you are using the 'CABIO Method**).

Use the search tool below to find the establishing FCC Form 470.

Remember that the services in the contract had to be posted on the FCC Form 470.

Remember you cannot file your Form 471 before the Allowable Contract Date.

Search FCC Forms 470

Search by FCC Form 470 Number

Search by BEN

Don't enter a 470 # -- simply click "Search" to find the FY 2019 Form 470 # that was used to bid this service. Because MTM services must be bid each year, there is no option to select a 470 from a previous year.

** The CABIO option doesn't require a Form 470, but service must be found on vendor's website as commercially available, cost \$3,600 or less annually per individual school or library, and provide bandwidth speeds of at least 100 Mbps downstream and 10 Mbps upstream. If using this option, select NO.

Selecting the Form 470

Select the Form 470 # that was used to competitively bid this service.

<input type="checkbox"/>	FCC Form 470 Number	Nickname	Funding Year	BEN	BEN Name	Allowable Contract Date	↓ Service Type
<input checked="" type="checkbox"/>	190000074	Nickname	2019	108	PAS BEST SCHOOL DISTRICT - (PARENT ENTITY)	10/3/2018	Internet Access and/or Telecommunications
<input type="checkbox"/>	190000054	Nickname	2019	108	PAS BEST SCHOOL DISTRICT - (PARENT ENTITY)	9/19/2018	Basic Maintenance of Internal Connections

Acct # and Service Provider

Service Provider

Account Number (e.g., billed telephone number)

51-12365 ← - - - - -

Optional: If you have an existing relationship with the vendor and know the account number, list it here. Otherwise, leave it blank.

If your service provider has given you one or more Account Numbers, please enter them.

Use the search tool below to find the establishing se

Search Service Providers

Search by SPIN

Search by Name (Full or Partial)

e

Then select the correct Service Provider from the list

CLEAR FILTERS SEARCH

SPIN	Name	Doing Business As	State
<input checked="" type="checkbox"/>	14010001	USAC Service Provider Organization 1	VA
<input type="checkbox"/>	14010002	USAC Service Provider Organization 2	VA

Entering Service Start and End Dates

Dates

What is the service start date? ? *

When will the services end? *

Enter the date when services will start for this Funding Year

Service Start Date
Enter the date the services will begin in THIS funding year. Service Start Dates will almost always be 7/1/2019 (this will be pre-populated for you).

Service End Date
Enter the date services will end within THIS funding year, which is generally 6/30/2020 (the last date of the funding year).

Pricing Confidentiality

Next, you will identify any pricing confidentiality restrictions for the product or services you are requesting.

Pricing Confidentiality

Is there a statute, rule, or other restriction which prohibits publication of the specific pricing information for this contract?

YES NO ✓



Always answer "No."

Fiber Questions

Fiber Request Key Information

Does this FRN include a request for any of the following eligible broadband options?

- **Special construction.** One-time, upfront costs associated with building out leased lit fiber, leased dark fiber, or a self-provisioned network (i.e. special construction charges), or wireless service; and/or
- **Maintenance and operations.** Costs associated with the maintenance and operations for either a leased dark fiber or self-provisioned network; and/or
- **Network equipment.** Costs associated with the purchase of Network Equipment needed to make leased dark fiber or a self-provisioned network functional (e.g., modulating electronics and other equipment).

If any of the above apply, select "Yes" below.

Select "No" if you are only seeking support for the monthly recurring costs for either a leased lit fiber service or a leased dark fiber service (i.e., recurring payments on a dark fiber lease or IRU), or a wireless service.

Notes:

- If you are seeking support for both the Special Construction, Maintenance and Operation, and/or Network Equipment as well as support for recurring costs associated with leased lit fiber, a dark fiber lease/IRU, or a wireless service then you create multiple FRNs. In each case, you will select a different answer to the Yes/No question based the specific services that are included in that FRN.
- If you select "Yes" below, you should create separate FRNs for special construction charges, maintenance and operations (M&O) charges, and Network Equipment charges. If charges for M&O and Network Equipment are bundled pursuant to a single contract for those products/services, you may use the Network Equipment/M&O FRN option.

YES NO ←

This FRN is for a cable modem service, so the answer is "No." The Form 471 does not yet know this is for a cable modem service, so it doesn't know to skip this question

FRN Narrative Box

Narrative

Provide a brief explanation of the products and services that you are requesting, or provide any other relevant information regarding this Funding Request. You should also use this field to describe any updates to your entity data, such as revised student counts, entity relationships, etc, that you were unable to make after the close of the Administrative filing window for profile updates. These changes will be addressed during the application review process. *

This FRN is for cable modem service for our school. |



Provide a brief narrative that will give enough details so your PIA reviewer understands the services you are requesting. Hint: No need to offer too much information here.

Adding FRN Line Items - Required

Click here to add FRN Line Item!

Notice there are 0 FRN Line Items thus far. The FRN is not complete until there is at least 1 FRN Line Item

Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/>	FRN	↓ Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/>	1999000178	Cable Modem Service - Comcast	0	

[ADD FRN](#) [EDIT FRN](#) [REMOVE FRN](#)

This is the Main FRN Page. The next step is to add at least one FRN Line Item.

Click the blue FRN number (not the check box) to add an FRN Line Item which will provide additional details and costs for this funding request.

Adding FRN Line Item

FRN Line Items for FRN #1999000178 - Cable Modem Service - Comcast

<input type="checkbox"/>	FRN Line Item Number	↓	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
You haven't created any FRN Line Items yet. Click the 'Add New FRN Line Item' button to start creating your first FRN Line Item.							
					ADD NEW FRN LINE ITEM	REMOVE FRN LINE ITEM	BULK UPLOAD



Select "Add New FRN Line Item"

Selecting the Purpose

Product and Service Details for new FRN Line Item for FRN #1999000178 - Cable Modem Service - Comcast

Purpose ⓘ *

- Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- Data Connection between two or more sites entirely within the applicant's network
- Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

Internet WITH transport

District WAN connections


Transport from district to ISP

Internet WITHOUT transport

Select the "Purpose" that best matches your funding request. For Cable Modem Service (and most Internet Access services), select the first bullet.

Selecting the Function

Then select the **“Function”** (method of transport) from the drop-down menu (cable modem would be **‘Copper’**).



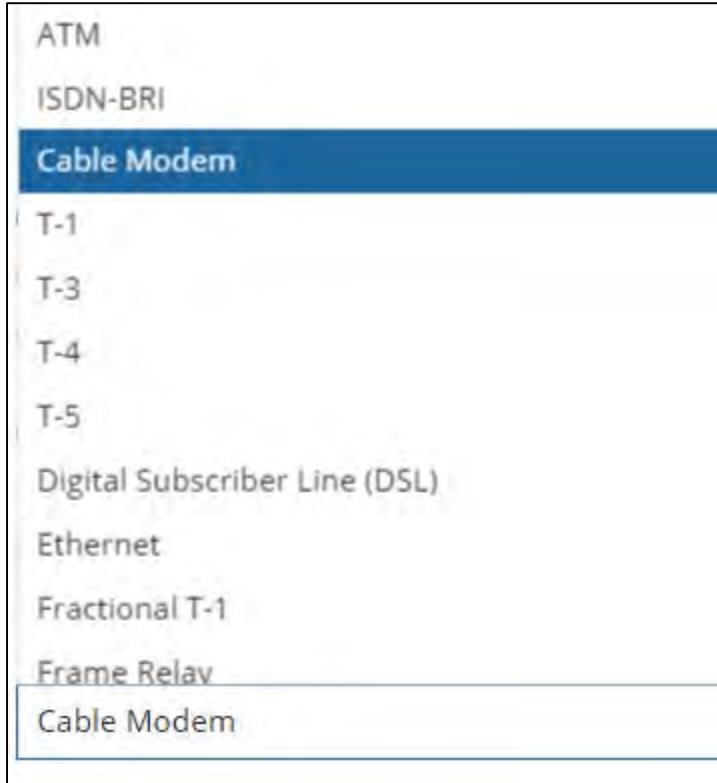
The image shows a screenshot of a web form with a dropdown menu. The label 'Function' is followed by a question mark icon and an asterisk. The dropdown menu is open, showing a list of options: 'Copper', 'Please select a value', 'Fiber', 'Copper', 'Wireless', 'Other', and 'Miscellaneous'. The 'Copper' option is highlighted with a dark blue background.

Function ? *
Copper
Please select a value
Fiber
Copper
Wireless
Other
Miscellaneous

Selecting the Type of Connection

Then select the "Type of Connection" from the drop-down menu.

Note: Available options will change, depending on what was selected for the Function.



Bandwidth Speeds

Indicate the bandwidth download and upload speeds, and the units used (Mbps or Gbps).

Note: Cable Modem Service will likely have different download and upload speeds.

Bandwidth Speed for new FRN Line Item for FRN #1999000178 - Service - Comcast

Bandwidth Download Speed * **Burstable Bandwidth?**

50.000

Bandwidth Download Units *

Mbps

Bandwidth Upload Speed *

10.000

Please specify the upload speed if it is different than the download speed.

Bandwidth Upload Units *

Mbps

Yes/No Connection Questions

Note: These questions are not self-explanatory. Hint: Answer 2nd Question first (is this for a WAN? Y/N). If the answer to the 2nd Question is 'No,' then the answer to 1st question is 'Yes.'
Internet Access FRNs will answer as shown below:

Connection Information for new FRN Line Item for FRN #1999000178 - Modem Service - Comcast

Is this a direct connection to a single school, library or a NIF for Internet access? ⓘ *

Does this include firewall services? *

Note: If the request is for direct connections, you will be required to allocate the total number of lines (monthly quantity) among the recipients listed for this line item.

YES ✓ NO

YES NO ✓

Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")? ⓘ *

YES NO ✓

Answer whether the service includes firewall services (answer No if you're unsure).

Entering Monthly Costs for this FRN Line Item

Use the total unit monthly cost for one line and any ineligible monthly costs..

If you have any one-time costs such as installation fees, list them in this column. Otherwise, list \$0 for each entry.

Cost Calculation for new FRN Line Item for FRN #1999000178 - Cable Modem Service - Comcast

Monthly Cost		One-Time Cost	
Monthly Recurring Unit Cost	\$149.00	One-time Unit Cost	\$0.00
Monthly Recurring Unit Ineligible Costs	\$0.00	One-time Ineligible Unit Cost	\$0.00
Monthly Recurring Unit Costs	= \$149.00	One-time Eligible Unit Cost	= \$0.00
Monthly Quantity	1	One-time Quantity	0
	= \$149.00	Total Eligible One-time Costs	= \$0.00
Months of Service	x 12	Summary	
Total Eligible	= \$1,788.00	Total Eligible Recurring Costs	\$1,788.00
		Total Eligible One-time Costs	+ \$0.00
		Pre-Discout Extended Eligible Line Item Cost	= \$1,788.00

System will subtract ineligible from total to determine eligible.

System has calculated # of months based on the service start and service end dates listed on a prior screen

List the # of lines/circuits for this FRN Line Item.

Identifying Recipients of Service for this Line Item

Select "Yes" if all buildings receive this service (most common for C1 FRNs).

Select "No" if only some buildings receive the service. If you select "No," you are prompted to select/check the buildings receiving the service.

Manage Recipients of Service

Is every entity for this organization receiving service?

YES ✓ NO

Selected Entities

BEN	BEN Name
109	Plainfield Elementary School
110	Jacksonville Jr/Sr High School
111	Tech Central/Maintenance NIF
10597	Gallaudet Elementary School

Confirming Recipients of Service for this Line Item

This page confirms Recipients of Service.

If you need to make a change, click on Manage Recipients of Service.

Then click Continue to return to the FRN Line Items Page.

Recipients of Service for FRN Line Item #1999000178.001

BEN	Name
10602	Anderson Elementary School
10606	Blue Ribbon School District Office
10600	Bluford Middle School
10598	Boone Middle School
10603	Buchanan Elementary School
10599	Franklin High School
10597	Gallaudet Elementary School
10601	Guggenheim Elementary School
110	Jacksonville Jr/Sr High School
109	Plainfield Elementary School

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[MANAGE RECIPIENTS OF SERVICE](#)

FCC Form 471 Help

Show Help

[BACK](#) [CONTINUE](#)

FRN Line Item Page

FRN Line Items for FRN #1999000178 - Cable Modem Service - Comcast

<input type="checkbox"/> FRN Line Item Number	↓ Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<input type="checkbox"/> 1999000178.001	Copper	Cable Modem	1	0	\$1,788.00

[ADD NEW FRN LINE ITEM](#) [REMOVE FRN LINE ITEM](#) [BULK UPLOAD](#)

Show Help

[BACK](#) [DISCARD FORM](#) [SAVE & SHARE](#) [CONTINUE](#)

Notice, the system generated a line item number after the FRN number (.001)

If you have more line items for this FRN, click [here](#) to add an additional FRN Line Item.

If you have no more FRN Line Items/Costs for this FRN, click "Continue" to return to the main FRN page.

Main FRN Page

As you can see, 1 FRN was created, with 1 FRN Line Item.
Click "Add FRN" to start a second FRN, or "Review FCC Form 471" if you are finished with the application.

The screenshot shows the 'Funding Requests' section of the application. It contains a table with the following data:

FRN	Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/> 1999000178	Cable Modem Service - Comcast	1	\$1,609.20

Annotations include:

- A red arrow pointing to the 'FRN' column header.
- A red arrow pointing to the 'Number of FRN Line Items' column header.
- A red arrow pointing to the '\$1,609.20' value in the 'FRN Calculation' column, with the text: "System has calculated total E-rate funding request. Click on the amount to see calculations."
- A blue box around the 'ADD FRN' button.
- A dashed blue box around the 'REVIEW FCC FORM 471' button.

Other interface elements include 'FCC Form 471 Help', 'Show Help', 'BACK', 'DISCARD FORM', 'SAVE & SHARE', and 'REMOVE FRN' buttons.

Note: To edit the FRN information, check the box beside the FRN number, and click 'Edit' or 'Remove FRN'. To change the FRN Line Item data, click on the FRN number to return to the FRN Line Item page.

Example 2: Internet Access Bundled with Fiber Transport) (contracted service)



FRN Example 2: Internet Access

- Assumptions:
 - 3 year contract, signed in 2017
 - Expires 6/30/2020
 - 1 FRN line item
 - Internet combined with fiber transport
 - 1 GB of Internet
 - Costs:
 - Monthly invoice (MRC) - \$850
 - 1-time \$500 connection fee

Main FRN Page

Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/>	FRN	↓ Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/>	1999000178	Cable Modem Service - Comcast	1	\$1,609.20

[ADD FRN](#) [EDIT FRN](#) [REMOVE FRN](#)



Click "Add FRN" to add an additional Category 1 FRN.

Funding Request Key Information

Funding Request Key Information

Please enter a Funding Request Nickname here ⓘ *

 ← Provide a descriptive nickname for the funding request.

Is this Funding Request a continuation of an FRN from a previous funding year?

YES NO ← *Optional: If you requested this service last year and the contract is continuing for FY 2019, you may select "yes" and supply the FRN from FY 2018 year. If not, select "No."*

Previous Year FRN Number *

 ←

Copy FRN

If you want to copy an existing Funding Request, select Copy FRN below. Note that if an FCDL has been issued for the FRN, the approved version of the FRN will be copied.

COPY FRN ← Use this option to copy previous FRN filed in EPC for same/similar service. See slide 112 for details.

Service Type

What is the service type of the product and services that you are requesting?

 ← This year, the only choice is: "Data Transmission and/or Internet Access."

Contract vs. MTM

FRN Contract

How are the services for this FRN being purchased?

Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.

CONTRACT ✓ TARIFF MONTH-TO-MONTH



Select either "Contract" or "Month-to-Month" (rarely will you select "Tariff"). The FRN in this example is for a contracted service.

Linking to a Contract Record

Click "Search" to see all your contracts listed.

Next, you will associate a contract to your FRN. Please search for a contract below and select one to associate it to the FRN.

▼ Associate a Contract

Search by Creating Organization BEN	Search by Nickname (All or Partial)
<input type="text" value="108"/>	<input type="text"/>
Search by Contract ID	Search by Contract No.
<input type="text"/>	<input type="text"/>

Since "Contract" was selected on the previous screen, you will be prompted to search for all of the contracts you have entered in the EPC Contract Module.

You must have your Contract Records created in your EPC portal in order for this to work. If you have not yet created your CR's, in a separate tab, go to > Landing Page > District Name > Contracts from top menu bar > Manage Contracts > Add New Contract.

Choosing the Appropriate Contract

<input type="checkbox"/>	Contract ID	Contract Number	Nickname	Award Date	Creating Organization BEN
<input type="checkbox"/>	4386		2017 - Voice - Frontier	2/1/2017	108
<input type="checkbox"/>	4387		2017 - Structured Cabling - Gator Networking	3/1/2017	108
<input checked="" type="checkbox"/>	4858		2017 - Internet - Zito	2/1/2017	108

< 16 - 18 of 18 >

Contract Summary - 2017 - Internet - Zito

Contract Number		Account Number	
Establishing FCC Form 470	#170001558	Service Provider	USAC Service Provider Organization 1 (SPIN: 14010001)
Award Date	2/1/2017	Includes Voluntary Extensions?	Yes
Expiration Date (All Extensions)	6/30/2020	Remaining Voluntary Extensions	1
		Total Remaining Contract Length	24

After clicking "Search," you will see all of the contracts you entered in EPC. Select the correct contract that should be linked to this funding request.

Entering Service Start and Contract Expiration Dates

Contract Information (Additional)

What is the service start date? ⓘ *

Enter the date when services will start for this Funding Year

What is the date your contract expires for the current term of the contract? ⓘ *

Service Start Date
Enter the date the services will begin in THIS funding year. Service Start Dates will almost always be 7/1/2019 (this will be pre-populated for you).

Contract Expiration Date:
You will need enter the current expiration date for this contract. Don't include any future extensions.

Special Fiber Questions

Fiber Request Key Information

Does this FRN include a request for any of the following eligible broadband options?

- **Special construction.** One-time, upfront costs associated with building out leased lit fiber, leased dark fiber, or a self-provisioned network (i.e. special construction charges), or wireless service; and/or
- **Maintenance and operations.** Costs associated with the maintenance and operations for either a leased dark fiber or self-provisioned network; and/or
- **Network equipment.** Costs associated with the purchase of Network Equipment needed to make leased dark fiber or a self-provisioned network functional (e.g., modulating electronics and other equipment).

If any of the above apply, select "Yes" below.

Select "No" if you are only seeking support for the monthly recurring costs for either a leased lit fiber service or a leased dark fiber service (i.e., recurring payments on a dark fiber lease or IRU), or a wireless service.

Notes:

- If you are seeking support for both the Special Construction, Maintenance and Operation, and/or Network Equipment as well as support for recurring costs associated with leased lit fiber, a dark fiber lease/IRU, or a wireless service then you create multiple FRNs. In each case, you will select a different answer to the Yes/No question based the specific services that are included in that FRN.
- If you select "Yes" below, you should create separate FRNs for special construction charges, maintenance and operations (M&O) charges, and Network Equipment charges. If charges for M&O and Network Equipment are bundled pursuant to a single contract for those products/services, you may use the Network Equipment/M&O FRN option.

YES NO ✓




This FRN is for a bundled Internet Access service, so the answer is likely "No."

FRN Narrative Box

Narrative

Provide a brief explanation of the products and services that you are requesting, or provide any other relevant information regarding this Funding Request. You should also use this field to describe any updates to your entity data, such as revised student counts, entity relationships, etc, that you were unable to make after the close of the Administrative filing window for profile updates. These changes will be addressed during the application review process. *

This FRN is for 1 GB of Internet Access delivered via fiber.



Provide a brief narrative that will give enough details so your PIA reviewer understands the services you are requesting. Hint: Don't provide too much information here. Something simple like "1 GB of Internet delivered via fiber" is fine.

Adding an FRN Line Item

This is the Main FRN Page, now showing the Internet Access request just created. The next step is to add an FRN Line Item(s).

Click the **blue** FRN number to add an FRN Line Item which will provide additional details and costs for this funding request.

Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/>	FRN	↓ Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/>	1999000179	Bundled Internet - Zito	0	
<input type="checkbox"/>	1999000178	Cable Modem Service - Comcast	1	\$1,609.20

The 471 can't be submitted if this is ever showing '0'

ADD FRN **EDIT FRN** **REMOVE FRN**

Adding FRN Line Item

FRN Line Items for FRN #1999000179 - Bundled Internet - Zito

<input type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
You haven't created any FRN Line Items yet. Click the 'Add New FRN Line Item' button to start creating your first FRN Line Item.						

ADD NEW FRN LINE ITEM REMOVE FRN LINE ITEM BULK UPLOAD



Select "Add New FRN Line Item" to begin building your FRN.

Selecting the Purpose

Internet WITH transport

District WAN connections

Transport from district to ISP

Internet WITHOUT transport

Product and Service Details for new FRN Line Item for FRN #1999000179 - Bundled Internet - Zito

Purpose ⓘ*

- Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- Data Connection between two or more sites entirely within the applicant's network
- Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

Select the "Purpose" that best matches your funding request. For Bundled Internet Service (and most Internet Access services), select the first bullet.

Selecting the Function

Then select the "Function" (method of transport) from the drop-down menu (bundled Internet is typically **Fiber**).

The image shows a screenshot of a web form. At the top, the label "Function" is followed by a question mark icon and an asterisk. Below the label is a dropdown menu. The menu is currently open, showing a list of options: "Fiber", "Copper", "Wireless", "Other", and "Miscellaneous". The "Fiber" option is highlighted with a dark blue background, indicating it is the selected value. Above the list, the text "Please select a value" is visible in a light gray font.

Selecting the Type of Connection

Then select the "Type of Connection" from the drop-down menu. Scroll to the bottom and select "Ethernet" for Internet delivered via fiber.

Note: Available options will change, depending on what was selected for the Function.

Please select a value

- DS-1
- DS-3
- DS-4
- Dark Fiber (No Special Construction)
- Dark Fiber IRU (No Special Construction)
- OC-1
- OC-3
- OC-12
- OC-24
- OC-48
- OC-192
- OC-256
- OC-768
- Switched Multimegabit Data Service
- OC-N (TDM Fiber)
- Digital Subscriber Line (DSL)
- Ethernet**
- MPLS

Please select a value

The image shows a screenshot of a web-based dropdown menu. The menu is titled "Please select a value" at the top. It contains a list of connection types: DS-1, DS-3, DS-4, Dark Fiber (No Special Construction), Dark Fiber IRU (No Special Construction), OC-1, OC-3, OC-12, OC-24, OC-48, OC-192, OC-256, OC-768, Switched Multimegabit Data Service, OC-N (TDM Fiber), Digital Subscriber Line (DSL), Ethernet, and MPLS. The "Ethernet" option is highlighted with a blue background. At the bottom of the menu, there is another "Please select a value" label and a small downward-pointing arrow.

Bandwidth Speeds

Indicate the bandwidth download and upload speeds, and the units used (Mbps or Gbps).

Note: Fiber-based Internet will typically have the same download and upload speeds.

Bandwidth Speed for new FRN Line Item for FRN #1999000179 Zito

Bandwidth Download Speed *

Bandwidth Download Units *

Bandwidth Upload Speed *

Please specify the upload speed if it is different than the download speed.

Bandwidth Upload Units *

Burstable Bandwidth?

Answer whether the service includes burstable bandwidth (answer No if you're unsure).

Yes/No Connection Questions

Note: These questions are not self-explanatory. Hint: Answer 2nd Question first (is this for a WAN? Y/N). If the answer to the 2nd Question is 'No,' then the answer to 1st question is 'Yes.'
Internet Access FRNs will answer as shown below:

Connection Information for new FRN Line Item for FRN #1999000179
Internet - Zito

Is this a direct connection to a single school, library or a NIF for Internet access? ⓘ *

Does this include firewall services? *

Note: If the request is for direct connections, you will be required to allocate the total number of lines (monthly quantity) among the recipients listed for this line item.

YES ✓ NO

YES NO ✓

Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")? ⓘ *

YES NO ✓

Answer whether the service includes firewall services (answer No if you're unsure).

Next Step: Listing Costs

- The next screen asks us to enter the costs related to this FRN Line Item.
- We will use these assumptions:
 - 1 FRN line item
 - Costs:
 - Monthly invoice (MRC) - \$850
 - 1-time \$500 connection fee
 - No ineligible costs
 - Note: # of units = 1 (not 12)

Entering Monthly Costs for this FRN Line Item

Use the total unit monthly cost for one line and any ineligible monthly costs.

If you have any one-time costs such as installation fees, list them in this column.
Note: small installation fees are not the same as special construction fees.

Monthly Cost	
Monthly Recurring Unit Cost	\$850.00
Monthly Recurring Unit Ineligible Costs	\$0.00
Monthly Recurring Unit Costs	= \$850.00
Months of Service	x 12
Total Eligible Recurring Costs	= \$10,200.00

System will subtract ineligible from total to determine eligible.

List the # of lines/circuits for this FRN Line Item, not the # of months. 1 is typically the quantity for Internet FRNs.

1

System has calculated # of months based on the service start and contract expiration dates listed on a prior screen

One-Time Cost	
One-time Unit Cost	\$500.00
One-time Ineligible Unit Cost	\$0.00
One-time Eligible Unit Cost	= \$500.00
One-time Quantity	1
Total Eligible One-time Costs	= \$500.00

Summary	
Total Eligible Recurring Costs	\$10,200.00
Total Eligible One-time Costs	+ \$500.00
Pre-Discount Extended Eligible Line Item Cost	= \$10,700.00

Total calculated Annual Pre-Discount Cost

Identifying Recipients of Service for this Line Item

Select "Yes" if all buildings receive this service (most common for C1 FRNs).

Select "No" if only some buildings receive the service. If you select "No," you are prompted to select/check the buildings receiving the service.

Manage Recipients of Service

Is every entity for this organization receiving service?

YES ✓ NO

Selected Entities

BEN	BEN Name
109	Plainfield Elementary School
110	Jacksonville Jr/Sr High School
111	Tech Central/Maintenance NIF
10597	Gallaudet Elementary School

Confirming Recipients of Service for this Line Item

This page confirms Recipients of Service.

If you need to make a change, click on Manage Recipients of Service.

Then click **Continue** to return to the FRN Line Items Page.

BEN	Name
10602	Anderson Elementary School
10606	Blue Ribbon School District Office
10600	Bluford Middle School
10598	Boone Middle School
10603	Buchanan Elementary School
10599	Franklin High School
10597	Gallaudet Elementary School
10601	Guggenheim Elementary School
140	Jacksonville Jr/Sr High School
109	Painfield Elementary School

1 - 10 of 13 >

MANAGE RECIPIENTS OF SERVICE

FCC Form 471 Help
Show Help

Reviewing Line Items

FRN Line Items for FRN #1999000179 - Bundled Internet - Zito

<input type="checkbox"/> FRN Line Item Number	↓ Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<input type="checkbox"/> 1999000179.001	Fiber	Ethernet	1	1	\$10,700.00

Show Help

Notice, the system generated a line item number after the FRN number (.001)

If you have another Internet Line Item, click [here](#). Otherwise, select "Continue" to return to the Main FRN page.

Hint: Most Internet FRNs will only have 1 FRN Line Item unless taxes/fees are charged.

Main FRN Page

As you can see, 2 FRNs have been created, each with 1 FRN Line Items. Click "Add FRN" to start a third FRN, or "Review FCC Form 471" if you are finished with the application.

Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/> FRN	↓ Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/> 1999000179	Bundled Internet - Zito	1	\$9,630.00
<input type="checkbox"/> 1999000178	Cable Modem Service - Comcast	1	\$1,609.20

ADD FRN **EDIT FRN** **REMOVE FRN**

SAVE & SHARE **REVIEW FCC FORM 471**

Note: To edit the FRN information, check the box beside the FRN number, and click 'Edit' or 'Remove FRN'. To change the FRN Line Item data, click on the FRN number to return to the FRN Line Item page.

System has calculated the total of each funding request. Click on the amount to see calculations.

Adding Another FRN

Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/>	FRN	↓ Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/>	1999000179	Bundled Internet - Zito	1	\$9,630.00
<input type="checkbox"/>	1999000178	Cable Modem Service - Comcast	1	\$1,609.20

ADD FRN **EDIT FRN** **REMOVE FRN**

FCC Form 471 Help

Show Help

BACK **DISCARD FORM** **SAVE & SHARE** **REVIEW FCC FORM 471**

Click "Add FRN" to add an additional Category 1 FRN.
If no additional C1 FRNs to add, click "Continue to Certification."

FRN Example 3: Lit Fiber WAN

- Assumptions:
 - Contracted service
 - 3 FRN line items:
 - 1 building @ 10 GB - \$1200/circuit
 - 13 buildings @ 1 GB - \$800/circuit
 - \$350 taxes/fees
 - Total monthly invoice - \$11,150

Entering FRN Key Information

Funding Request Key Information

Please enter a Funding Request Nickname here ⓘ*

Is this Funding Request a continuation of an FRN from a previous funding year?

YES ✓ NO

Previous Year FRN Number *

Copy FRN

If you want to copy an existing Funding Request, select Copy FRN below. Note that if an FCDL has been issued for the FRN, the approved version of the FRN will be copied.

COPY FRN

Service Type

What is the service type of the product and services that you are requesting?

Provide a descriptive nickname for each funding request.

If you requested this service last year and the contract is continuing for FY 2019, you may select "Yes" and supply the FRN # from FY 2018. If not, select "No."

Use this option to copy previous FRN filed in EPC for same/similar service. See slide 112 for details.

Select "Data Transmission and/or Internet Access."

Contract vs. MTM

Next, you will identify the purchasing agreement type for the product and services you are requesting.

FRN Contract

How are the services for this FRN being purchased?

Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.

CONTRACT ✓

TARIFF

MONTH-TO-MONTH

Select either "Contract" or "Month-to-Month" (rarely will you select "Tariff")
Since this FRN is for contracted service, select "Contract."

Linking to a Contract Record

Click "Search" to see all your contracts listed.

Next, you will associate a contract to your FRN. Please search for a contract below and select one to associate it to the FRN.

▼ Associate a Contract

Search by Creating Organization BEN

Search by Nickname (All or Partial)

Search by Contract ID

Search by Contract No.

CLEAR FILTERS

SEARCH

Since "Contract" was selected on the previous screen, you will be prompted to search for all of the contracts you have entered in the EPC Contract Module.

You must have your Contract Records created in your EPC portal in order for this to work. If you have not yet created your CR's, in a separate tab, go to > Landing Page > District Name > Contracts from top menu bar > Manage Contracts > Add New Contract.

Choosing the Appropriate Contract

<input type="checkbox"/>	4935	2018 - Aruba - Switches Contract	1/3/2018	108
<input type="checkbox"/>	4936	2018 - Structured Cabling - Gator Networking Contract	1/3/2018	108
<input checked="" type="checkbox"/>	4378	2017 - WAN - Sunesys	3/20/2017	108

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Contract Summary - 2017 - WAN - Sunesys

Contract Number	Account Number
Establishing FCC Form 470 #170001572	Service Provider USAC Service Provider Organization 1 (SPIN: 14010001)
Award Date 3/20/2017	Includes Voluntary Extensions? Yes
Expiration Date (All Extensions) 6/30/2020	Remaining Voluntary Extensions 2
	Total Remaining Contract Length 60

After clicking "Search," you will see all of the contracts you entered in EPC. Select the correct contract that should be linked to this funding request.

Entering Service Start and Contract Expiration Dates

Contract Information (Additional)

What is the service start date? ⓘ *

Enter the date when services will start for this Funding Year

What is the date your contract expires for the current term of the contract? ⓘ *

Service Start Date

Enter the date the services will begin in THIS funding year. Service Start Dates will almost always be 7/1/2019 (this will be pre-populated for you).

Contract Expiration Date:

You will need enter the current expiration date for this contract. Don't include any future extensions.

Special Fiber FRN Question

Fiber Request Key Information

Does this FRN include a request for any of the following eligible broadband options?

- **Special construction.** One-time, upfront costs associated with building out leased lit fiber, leased dark fiber, or a self-provisioned network (i.e. special construction charges); and/or
- **Maintenance and operations.** Costs associated with the maintenance and operations for either a leased dark fiber or self-provisioned network; and/or
- **Network equipment.** Costs associated with the purchase of Network Equipment needed to make leased dark fiber or a self-provisioned network functional (e.g., modulating electronics and other equipment).

This question is asking whether this FRN is for any of the following:

- a) Special Construction Charges (construction costs for any new fiber network)
- b) Maintenance and Operations Charges (ongoing M/O costs for leased dark fiber or self-provisioned fiber networks)
- c) Category 1 Network Equipment (purchase of equipment needed to make leased dark fiber or self-provisioned fiber functional)

Most applicants with existing networks will answer “No” to this question.

The only time to answer “Yes” is when there is a 1-time, non-recurring construction charge to build the network

YES

NO✓

For this FRN, we will answer NO because it's an existing network.

FRN Narrative Box

Narrative

Provide a brief explanation of the products and services that you are requesting, or provide any other relevant information regarding this Funding Request. You should also use this field to describe any updates to your entity data, such as revised student counts, entity relationships, etc, that you were unable to make after the close of the Administrative filing window for profile updates. These changes will be addressed during the application review process. *

This FRN is for leased lit fiber circuits from the Districts network operations center to each of the Districts school buildings. |

Provide a brief narrative that will give enough details so your PIA reviewer understands the services you are requesting. Hint: No need to provide too much information here.

Adding FRN Line Items

This is the Main FRN Page, now showing the Lit Fiber request just created. The next step is to add an FRN Line Item(s).

Click the blue FRN number to add a FRN Line Items to build the FRN which will provide additional details and costs for this funding request.

Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/>	FRN	Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/>	1999000180	Lit Fiber WAN - Crown Castle	0	
<input type="checkbox"/>	1999000179	Bundled Internet - Zito	1	\$9,630.00
<input type="checkbox"/>	1999000178	Cable Modem Service - Comcast	1	\$1,609.20

ADD FRN EDIT FRN REMOVE FRN

The 471 can't be submitted if this is ever showing '0'

Adding FRN Line Item

FRN Line Items for FRN #1999000180 - Lit Fiber WAN - Crown Castle

<input type="checkbox"/>	FRN Line Item Number	↓ Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
--------------------------	----------------------	------------	-----------------	----------	-------------------	-----------------------------------

You haven't created any FRN Line Items yet. Click the 'Add New FRN Line Item' button to start creating your first FRN Line Item.

ADD NEW FRN LINE ITEM

REMOVE FRN LINE ITEM

BULK UPLOAD

Select "Add New FRN Line Item" to begin building your FRN.

Selecting the Purpose

Internet WITH
transport

District WAN
connections

Transport from
district to ISP

Internet
WITHOUT
transport

Product and Service Details for new FRN Line Item for FRN #1999000180 - Lit Fiber WAN - Crown Castle

Purpose ⓘ *

Internet access service that includes a connection from any applicant site directly to the Internet Service Provider

Data Connection between two or more sites entirely within the applicant's network

Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately

Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

Function ⓘ *

Please select a value

[FCC Form 471 Help](#)

Select the "Purpose" that best matches your funding request.
For Leased Lit Fiber or Leased Dark Fiber FRNs, select the second bullet - 'Data connection between 2 or more sites'.

Selecting the Function

Then select the “**Function**” (method of transport) from the drop-down menu (this is typically **Fiber**).

Function ? *
Fiber
Please select a value
Fiber
Copper
Wireless
Other
Miscellaneous

Selecting the Type of Connection

Then select the “Type of Connection” from the drop-down menu. Scroll to the bottom and select Ethernet for Leased Lit Fiber. Leased Dark Fiber FRNs would select the Dark Fiber option.

Note: Available options will change, depending on what was selected for the Function.

Please select a value

DS-1
DS-3
DS-4
Dark Fiber (No Special Construction)
Dark Fiber IRU (No Special Construction)
OC-1
OC-3
OC-12
OC-24
OC-48
OC-192
OC-256
OC-768
Switched Multimegabit Data Service
OC-N (TDM Fiber)
Digital Subscriber Line (DSL)
Ethernet
MPLS

Please select a value

Bandwidth Speeds

Indicate the bandwidth speeds, and the units used (Mbps or Gbps).

Note: Fiber will have the same download and upload speeds.

Bandwidth Speed for new FRN Line Item for FRN #1999000180 - Lit Fiber Crown Castle

Bandwidth Download Speed *

Bandwidth Download Units *

Bandwidth Upload Speed *

Please specify the upload speed if it is different than the download speed.

Bandwidth Upload Units *

Burstable Bandwidth?

YES NO ✓

Answer whether the service includes burstable bandwidth (answer No if you're unsure).

For this FRN Line Item, we are applying for a 10 GB connection to a single school.

Answer Connection Questions

Note: These questions are not self-explanatory. Hint: answer 2nd Question first (is this for a WAN? Y/N). If the answer to the 2nd Question is 'Yes,' then the answer to 1st question is 'No.'
WAN FRNs will usually answer as shown below:

Is this a direct connection to a single school, library or a NIF for Internet access? ⓘ *

Note: If the request is for direct connections, you will be required to allocate the total number of lines (monthly quantity) among the recipients listed for this line item.

YES NO ✓

Does this include firewall services? *

YES NO ✓

Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")? ⓘ *

YES ✓ NO

Answer whether the service includes firewall services (answer No if you're unsure).

Next Step: Entering Costs

- The next screen asks us to enter the costs related to this FRN Line Item.
- We will use these assumptions:
 - 3 FRN Line Items:
 - 1 building at 10 GB - \$1200/circuit
 - 13 buildings at 1 GB - \$800/circuit
 - \$350 taxes/fees

Entering Monthly Costs for this FRN Line Item

Use the total unit monthly cost for one line and any ineligible monthly costs.

If you have any one-time costs such as installation fees, list them in this column.
Note: small installation fees are not the same as special construction fees.

Monthly Cost	
Monthly Recurring Unit Cost	<input type="text" value="\$1,200.00"/>
Monthly Recurring Unit Ineligible Costs	<input type="text" value="\$0.00"/>
Monthly Recurring Unit Costs	= \$1,200.00
Monthly Quantity	<input type="text" value="1"/>
	= \$1,200.00
Months of Service	x 12
Total Eligible Recurring Costs	= \$14,400.00

One-Time Cost	
One-time Unit Cost	<input type="text" value="\$0.00"/>
One-time Ineligible Unit Cost	<input type="text" value="\$0.00"/>
One-time Eligible Unit Cost	= \$0.00
One-time Quantity	<input type="text" value="0"/>
Total Eligible One-time Costs	= \$0.00

Summary	
Total Eligible Recurring Costs	\$14,400.00
Total Eligible One-time Costs	+ \$0.00
Pre-Discount Extended Eligible Line Item Cost	<input type="text" value="\$14,400.00"/>

System will subtract ineligible from total to determine eligible.

List the # of lines/circuits for this FRN Line Item, not the # of months. This example has 1, 10gb circuit.

System has calculated # of months based on the service start and contract expiration dates listed on a prior screen

Total calculated Annual Pre-Discount Cost

Select the Building Receiving Service

Manage Recipients of Service

Is every entity for this organization receiving service?

In this example, this circuit is only being delivered to one building, so select "No."

All Entities

Search by BEN

Please select the organizations you wish to include as recipients of service for this FRN and click the Add button. You can find all entities in a school district or library system by entering the district or system entity number in the field above.

<input type="checkbox"/>	BEN	BEN Name
<input checked="" type="checkbox"/>	109	Plainfield Elementary School
<input type="checkbox"/>	110	Jacksonville Jr/Sr High School
<input type="checkbox"/>	111	Tech Central/Maintenance NIF
<input type="checkbox"/>	10597	Gallaudet Elementary School

Then selected the building receiving the service from the list provided and click "Add".

Confirming Recipients of Service for this Line Item

Recipients of Service for FRN Line Item #1999000180.001

BEN	Name
109	Plainfield Elementary School

This page summarizes which building(s) we indicated are the buildings receiving the service for this Line Item.

Adding an Additional FRN Line Item

FRN Line Items for FRN #1999000180 - Lit Fiber WAN - Crown Castle

<input type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<input type="checkbox"/>	1999000180.001	Fiber	Ethernet	1	0	\$14,400.00

Notice, the system generated a line item number after the FRN number (.001)

If you have more line items for this FRN, click [here](#) to add an additional FRN Line Item (or click [Continue](#) to return to the Main FRN Page).

In this example, we will next enter an FRN Line Item for the 13, 1-GB connections.

Selecting the Purpose

District
WAN →
Connections

Product and Service Details for new FRN Line Item for FRN #1999000180 - Lit Fiber WAN - Crown Castle

Purpose ? *

- Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- Data Connection between two or more sites entirely within the applicant's network
- Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

Function ? *

Fiber

Type of Connection *

Ethernet

Select the same Purpose, Function and Type of Connection as the previous FRN Line Item:

Purpose: Data connection b/w 2 or more sites

Function: Fiber

Type of Connection: Ethernet

Bandwidth Speeds

Indicate the bandwidth speeds, and the units used (Mbps or Gbps).

Note: Fiber will have the same download and upload speeds.

Bandwidth Download Speed * **Burstable Bandwidth?**

1.000

Bandwidth Download Units *

Gbps

Bandwidth Upload Speed *

1.000

Please specify the upload speed if it is different than the download speed.

Bandwidth Upload Units *

Gbps

*Answer whether the service includes burstable bandwidth (answer **No** if you're unsure).*

For this FRN Line Item, we are applying for 1 GB connections to 13 schools.

Answer Connection Questions

Note: These questions are not self-explanatory. Hint: answer 2nd Question first (is this for a WAN? Y/N). If the answer to the 2nd Question is 'Yes,' then the answer to 1st question is 'No.'
WAN FRNs will usually answer as shown below:

<p>Is this a direct connection to a single school, library or a NIF for Internet access? ⓘ *</p> <p>Note: If the request is for direct connections, you will be required to allocate the total number of lines (monthly quantity) among the recipients listed for this line item.</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO ✓</p>	<p>Does this include firewall services? *</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO ✓</p>
<p>Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")? ⓘ *</p> <p><input checked="" type="checkbox"/> YES ✓ <input type="checkbox"/> NO</p>	<p><i>Answer whether the service includes firewall services (answer No if you're unsure).</i></p>

Entering Monthly Costs for this FRN Line Item

Use the total unit monthly cost for one line and any ineligible monthly costs.

If you have any one-time costs such as installation fees, list them in this column.
Note: small installation fees are not the same as special construction fees.

Monthly Cost		One-Time Cost	
Monthly Recurring Unit Cost	<input type="text" value="\$800.00"/>	One-time Unit Cost	<input type="text" value="\$0.00"/>
Monthly Recurring Unit Ineligible Costs	<input type="text" value="\$0.00"/>	One-time Ineligible Unit Cost	<input type="text" value="\$0.00"/>
Monthly Recurring Unit Costs	= \$800.00	One-time Eligible Unit Cost	= \$0.00
Monthly Quantity	<input type="text" value="13"/>	One-time Quantity	<input type="text" value="0"/>
	\$10,400.00	Total Eligible One-time Costs	= \$0.00
Months of Service	x 12	Summary	
Total Eligible Recurring Costs	= \$124,800.00	Total Eligible Recurring Costs	\$124,800.00
		Total Eligible One-time Costs	+ \$0.00
		Pre-Discout Extended Eligible Line Item Cost	= \$124,800.00

System will subtract ineligible from total to determine eligible.

List the # of lines/circuits for this FRN Line Item, not the # of months. This example has 13, 1 GB circuits.

System has calculated # of months based on the service start and contract expiration dates listed on a prior screen

Total calculated Annual Pre-Discout Cost

Select the Buildings Receiving Service

In this example, since these circuits deliver service to some but not all buildings, we selected "No."

Manage Recipients of Service

Is every entity for this organization receiving service?

YES

NO ✓

All Entities

Search by BEN

Please select the organizations you wish to include as recipients of service for system by entering the district or system entity number in the field above.

Then we selected the buildings receiving the service.

<input type="checkbox"/>	BEN	BEN Name
<input type="checkbox"/>	109	Plainfield Elementary School
<input checked="" type="checkbox"/>	110	Jacksonville Jr/Sr High School
<input checked="" type="checkbox"/>	111	Tech Central/Maintenance NIF
<input checked="" type="checkbox"/>	10597	Gallaudet Elementary School
<input checked="" type="checkbox"/>	10598	Boone Middle School
<input checked="" type="checkbox"/>	10599	Franklin High School

Confirming Recipients of Service for this Line Item

Recipients of Service for FRN Line Item #1999000180.002

BEN	Name
10602	Anderson Elementary School
10606	Blue Ribbon School District Office
10600	Bluford Middle School
10598	Boone Middle School
10603	Buchanan Elementary School
10599	Franklin High School
10597	Gallaudet Elementary School
10601	Guggenheim Elementary School
110	Jacksonville Jr/Sr High School
10604	Ross Elementary School

Adding an Additional FRN Line Item

FRN Line Items for FRN #1999000180 - Lit Fiber WAN - Crown Castle

<input type="checkbox"/>	FRN Line Item Number	↓ Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<input type="checkbox"/>	1999000180.002	Fiber	Ethernet	13	0	\$124,800.00
<input type="checkbox"/>	1999000180.001	Fiber	Ethernet	1	0	\$14,400.00

ADD NEW FRN LINE ITEM

REMOVE FRN LINE ITEM

BULK UPLOAD

Notice, the system generated another line item number after the FRN number (.002)

If you have more line items for this FRN, click [here](#) to add an additional FRN Line Item (or click [Continue](#) to return to the Main FRN Page).

In this example, we will next enter a 3rd Line Item for the [taxes/fees](#) added by the vendor.

Selecting a Purpose and Function

Product and Service Details for new FRN Line Item for FRN #1899000183 - Lit Fiber WAN - Sunesys

Purpose ? *

- Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- Data Connection between two or more sites entirely within the applicant's network
- Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

Function ? *

Miscellaneous

Type of Connection *

Taxes and USF Fees

Although this Line Item is for taxes and fees, we still must select the same Purpose as the underlying circuits, but Function and Type of Connection will be different.

Purpose: Data connection between 2 or more sites.

Function: Miscellaneous

Type of Connection: Taxes and USF Fees

Bandwidth: Select Same Bandwidth for Taxes

Bandwidth Download Speed *	Burstable Bandwidth?
<input type="text" value="1.000"/>	<input type="button" value="YES"/> <input checked="" type="button" value="NO ✓"/>
Bandwidth Download Units *	
<input type="text" value="Gbps"/>	
Bandwidth Upload Speed *	
<input type="text" value="1.000"/>	
<small>Please specify the upload speed if it is different than the download speed.</small>	
Bandwidth Upload Units *	
<input type="text" value="Gbps"/>	

Although this Line Item is for taxes and fees, we still must indicate the Bandwidth Speed questions. Simply use the answers from the previous FRN line item.

Connection Information

Is this a direct connection to a single school, library or a NIF for Internet access? ? *	Does this include firewall services? *
<p>Note: If the request is for direct connections, you will be required to allocate the total number of lines (monthly quantity) among the recipients listed for this line item.</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO ✓
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO ✓	
Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")? ? *	
<input checked="" type="checkbox"/> YES ✓ <input type="checkbox"/> NO	

Although this Line Item is for taxes and fees, we still must indicate the Connection Information. Select "No" and "Yes."

Add Total Taxes/Fees Per Month

Use the total monthly cost for the taxes/fees.

Monthly Cost		One-Time Cost	
Monthly Recurring Unit Cost	<input type="text" value="\$350.00"/>	One-time Unit Cost	<input type="text" value="\$0.00"/>
Monthly Recurring Unit Ineligible Costs	<input type="text" value="\$0.00"/>	One-time Ineligible Unit Cost	<input type="text" value="\$0.00"/>
Monthly Recurring Unit Eligible Costs	= \$350.00	One-time Eligible Unit Cost	= \$0.00
Monthly Quantity	<input type="text" value="1"/>	One-time Quantity	<input type="text" value="0"/>
Total Monthly Eligible Recurring Costs	= \$350.00	Total Eligible One-time Costs	= \$0.00
Months of Service	x 12	Summary	
Total Eligible Recurring Costs	= \$4,200.00	Total Eligible Recurring Costs	\$4,200.00
		Total Eligible One-time Costs	+ \$0.00
		Pre-Discout Extended Eligible Line Item Cost	= \$4,200.00

Use the quantity of "1" for taxes/fees.

Select Buildings Receiving the Service

In this example, the taxes/fees are being assessed on all buildings, so we selected "Yes."

Manage Recipients of Service

Is every entity for this organization receiving service?

YES ✓

NO

Reviewing FRN Line Items

FRN Line Items for FRN #1999000180 - Lit Fiber WAN - Crown Castle

<input type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<input type="checkbox"/>	1999000180.003	Miscellaneous	Taxes and USF Fees	1	0	\$4,200.00
<input type="checkbox"/>	1999000180.002	Fiber	Ethernet	13	0	\$124,800.00
<input type="checkbox"/>	1999000180.001	Fiber	Ethernet	1	0	\$14,400.00

[ADD NEW FRN LINE ITEM](#)
[REMOVE FRN LINE ITEM](#)
[BULK UPLOAD](#)

FCC Form 471 Help

[Show Help](#)
[BACK](#)
[DISCARD FORM](#)
[SAVE & SHARE](#)
[CONTINUE](#)

If you have another Line Item for this FRN, click [here](#). Otherwise, click "Continue" to return to the main FRN page.

Finished Adding FRNs?

Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/>	FRN	↓ Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/>	1999000180	Lit Fiber WAN - Crown Castle	3	\$129,060.00
<input type="checkbox"/>	1999000179	Bundled Internet - Zito	1	\$9,630.00
<input type="checkbox"/>	1999000178	Cable Modem Service - Comcast	1	\$1,609.20

[ADD FRN](#) [EDIT FRN](#) [REMOVE FRN](#)

FCC Form 471 Help

Show Help

[BACK](#) [DISCARD FORM](#) [SAVE & SHARE](#) [REVIEW FCC FORM 471](#)

If you're finished adding FRNs, click "Review FCC Form 471."

Creating the Draft Form PDF

PAS BEST SCHOOL DISTRICT - (PARENT ENTITY) (BEN: 108) - FY 2019 - Category 1
Form 471 - PA Best School District - Form # 191000141

Last Saved: 2/9/2019 3:30 PM EST

Basic Information

This page displays all of the funding requests for this form.

Funding Requests

To create or update specific FRN Line Items, click the checkbox next to the FRN number.

Certify

edit or delete an existing one.

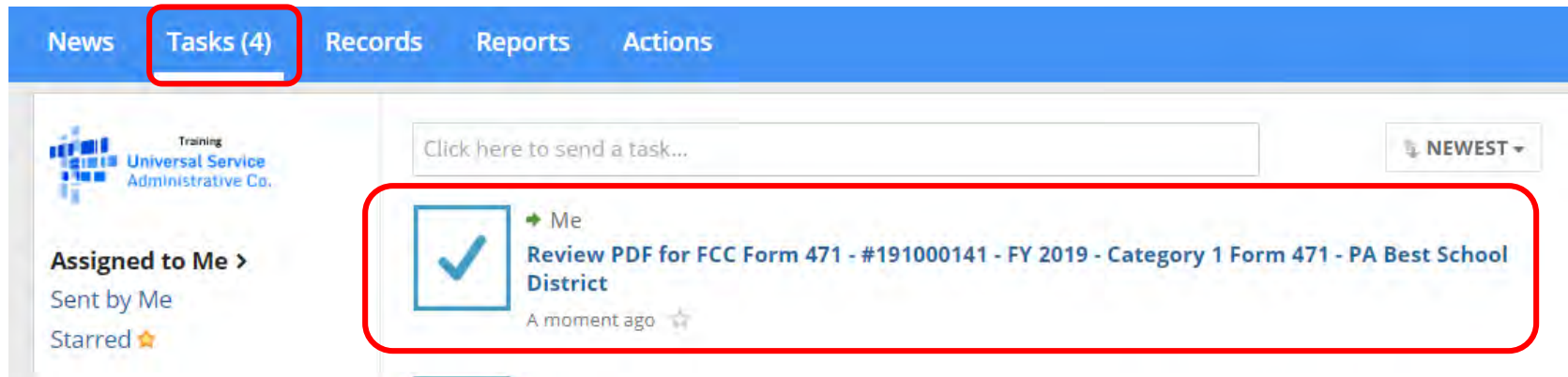
The next step is that EPC will create a PDF of your draft form. Once this is completed, EPC will assign you a task with the options to download the PDF and either send for certification or continue to certification. This task may take some time to be assigned to you. Do you wish to proceed?

<input type="checkbox"/>	FRN	Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/>	1999000180	Lit Fiber WAN - Crown Castle	3	\$129,060.00
<input type="checkbox"/>	1999000179	Bundled Internet - Zito	1	\$9,630.00
<input type="checkbox"/>	1999000178	Cable Modem Service - Comcast	1	\$1,609.20

Select "Yes" and in about 30 seconds, the system will send a "Task" to your EPC account as well as an e-mail notifying you that the Task has been created. The Form 471 has not yet been submitted!

Where to See the Draft Form PDF Task

To find the PDF of your Draft Form 471, click on "Tasks" or under the "My Tasks" list on your Landing Page.



The screenshot shows a web application interface. At the top, there is a blue navigation bar with the following items: News, **Tasks (4)**, Records, Reports, and Actions. The 'Tasks (4)' item is highlighted with a red box. Below the navigation bar, there is a sidebar on the left with the logo for 'Training Universal Service Administrative Co.' and a list of filters: 'Assigned to Me >', 'Sent by Me', and 'Starred ☆'. The main content area features a search bar with the placeholder text 'Click here to send a task...' and a 'NEWEST' dropdown menu. Below the search bar, a task is listed, highlighted with a red box. The task includes a blue checkmark icon, the text 'Me', the title 'Review PDF for FCC Form 471 - #191000141 - FY 2019 - Category 1 Form 471 - PA Best School District', and the timestamp 'A moment ago' with a star icon.

Reviewing the Draft 471

PAS BEST SCHOOL DISTRICT - (PARENT ENTITY) (BEN: 108) - FY 2019 - Category 1 Form 471 - PA Best School District - Form # 191000141

Last Saved: 2/9/2019 3:30 PM EST

Please download and carefully review this FCC Form 471 before certifying.

Download Document Link

[USAC_FCC_FORM_471_APPLICATION_191000141_DRAFT](#)

To review the Draft 471 in PDF format, click on this link

By checking this box, I certify that the information in the PDF document above is correct.

FCC Form 471 Help

Show Help

EDIT FORM

SEND FOR CERTIFICATION

CONTINUE TO CERTIFICATION

If anything needs changed on the Draft 471, click on "Edit Form."

To continue to the Certification Page and submit the 471, check the box and click "Continue to Certification"

Certification Page

Read and check all of the certification boxes on this page.

Applicant Certifications

- I certify that the entities listed in this application are eligible for support because they are schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801(18) and (38), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million.
- I certify that the entity I represent or the entities listed on this application have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that the entities I represent or the entities listed on this application have secured access to all of the resources to pay the discounted charges for eligible services from funds to which access has been secured in the current funding year. I certify that the Billed Entity will pay the non-discount portion of the cost of the goods and services to the service provider(s).

Certification Page

Total Funding Summary

Below is a summary of the total line item costs on this FCC Form 471:

Summary

Total funding year pre-discount eligible amount on this FCC Form 471	\$155,888.00
Total funding commitment request amount	\$140,299.20
Total applicant non-discount share of total funding	\$15,588.80
Total budgeted amount allocated to request for rate support	\$860,000.00
Total amount necessary for the applicant to pay the non-discount share of eligible and any ineligible amounts	\$875,588.80

Enter the amount you're spending on technology for FY 2019, less any E-rate eligible costs. Don't enter "\$0."

Are you receiving any of the funds directly from a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year?

No



Always select "No."



Has a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year assisted you in locating funds needed to pay your non-discounted share?

No



Always select "No."



Certification Page

- I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities listed on this application, or any person associated in any way with my entity and/or the entities listed on this application, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the schools and libraries support mechanism.
- I certify that if any of the Funding Requests on this FCC Form 471 are for discounts for products or services that contain both eligible and ineligible components, that I have allocated the eligible and ineligible components as required by the Commission's rules at 47 C.F.R. § 54.504.
- I certify that the non-discount portion of the costs for eligible services will not be paid by the service provider. The pre-discount costs of eligible services featured on this FCC Form 471 are net of any rebates or discounts offered by the service provider. I acknowledge that, for the purpose of this rule, the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product will be considered a rebate of some or all of the cost of the supported services.

FCC Form 471 Help

Show Help

BACK

CERTIFY



Check all boxes and “Certify” to submit the form to USAC.

Confirmation Page

This screen confirms that you successfully filed and certified Form 471.

You have successfully filed FCC Form 471 #191000141 for FY 2019

Certification Date

2/9/2019 3:46 PM EST

Authorized Person

Name School District 4 User 1

Title Administrator

Employer PAS BEST SCHOOL DISTRICT - (PARENT ENTITY)

Address 100 Main Street
Springfield, PA 19064

Phone 555-555-5444

Email school.district4.user1@mailinator.com

Please click [here](#) to access your certified FCC Form 471 PDF

FCC Form 471 Help

Show Help

CLOSE

To Print a Final Copy of Your Form 471

▼ FCC Forms and Post-Commitment Requests

FCC Forms **Status** All
 Post-Commitment Requests Incomplete
 Certified
 Committed

Form Type FCC Form 471 ←

Funding Year 2019 ←

Application Number	Nickname	Funding Year	Status	Certified Date
191000141	FY 2019 - Category 1 Form 471 - PA Best School District	2019	Certified	2/9/2019 3:46 PM EST

On your EPC Landing Page, scroll to the bottom under FCC Forms. Select "Form 471" & "2019" to see a list of your FY 2019 certified 471s. Click on the blue 471 Application Number.

Printing a Final Copy of Your Form 471

Review Status Awaiting Initial Review ← **Current Review Status:**

Application Information

Nickname FY 2019 - Category 1 Form 471 - PA Best School District	Created Date 2/9/2019 8:37 AM EST
Application Number 191000141	Created By School District 4 User 1
Funding Year 2019	Certified Date 2/9/2019 3:46 PM EST
Window Status In-Window	Certified By School District 4 User 1
Category of Service Category 1	Last Modified Date 2/9/2019 3:46 PM EST
	Last Modified By School District 4 User 1

Billed Entity Information

PAS BEST SCHOOL DISTRICT - (PARENT ENTITY)
100 Main Street
Apt 2
Springfield, PA 19064
555-555-5555
school.district4.user1@mailinator.com

Billed Entity Number: 108
FCC Registration Number: 0123456789
Applicant Type: School District

Consultant Information

There are currently no consulting firms associated with your organization. If this is in error, please update your organization profile.

Contact Information

Name School District 4 User 1	Phone Number 555-555-5444
Email school.district4.user1@mailinator.com	

Holiday / Summer Contact Information

There is no Holiday / Summer Contact Information for this FCC Form 471.

FCC Form 471 Generated Documents

FCC Form 471 Version

Original Version

Scroll to the bottom of the page and click on "Original Version" to view a final copy of your Certified Form 471.

To Submit a 471 Correction/Change

To make corrections to a submitted 471, click "Related Actions"

Records | FCC Forms 471

FY 2019 - Category 1 Form 471 - PA Best School District - #191000141

Summary Funding Requests Review Inquiries Discount Calculation Entity Information News **Related Actions**

Incomplete Certified **In Review** Outreach Wave Ready Committed

Review Status Awaiting Initial Review

Application Information

Nickname	FY 2019 - Category 1 Form 471 - PA Best School District	Created Date	2/9/2019 8:37 AM EST
Application Number	191000141	Created By	School District 4 User 1
Funding Year	2019	Certified Date	2/9/2019 3:46 PM EST
Window Status	In-Window	Certified By	School District 4 User 1
Category of Service	Category 1	Last Modified Date	2/9/2019 3:46 PM EST
		Last Modified By	School District 4 User 1



To Submit a 471 Correction/Change

Then "Submit Modification Request" (RAL)

Records | FCC Forms 471

FY 2019 - Category 1 Form 471 - PA Best School District - #191000141

Summary | Funding Requests | Review Inquiries | Discount Calculation | Entity Information | News | **Related Actions**

-  **Respond to Inquiries**
Answer Reviewer Questions.
-  **Submit Modification Request (RAL)**
Submit a RAL Modification Request for this Application

What is “Copy FRN”?

- The “Copy FRN” feature allows you to copy an FRN created on another Form 471 application (FY 2016 – FY 2019)
 - If previous FRN has been approved, the “approved” version will be copied
 - If previous FRN is still pending, the “original” version will be copied
 - Can even copy an FRN from an application that hasn’t been submitted yet
- Saves time re-entering the same information
- Can still make changes to *most* of the copied data if services/quantities/prices have changed

When to Use “Copy FRN”

- Most commonly used for Category 1 and Basic Maintenance FRNs
 - Recurring services
- Can use for MTM agreements
 - Must update Form 470 number
- Can be used for Category 2 FRNs
- Cannot use ‘Copy FRN’ if you changed from a Contract to MTM, or MTM to Contract

What Data Must Be Updated for Copied FRN?

- Service Start Dates, Service End Dates (for MTM services), and Contract Expiration Dates will NOT update
 - You must enter the correct data
- If any schools/buildings have been added or removed from EPC, these updates will not appear in the copied FRN
 - Must click “Manage Recipients” then Yes to No to Yes for it to update
- Always go through the entire new FRN, including FRN Line Items, to ensure that the data is accurate
 - Accurate Services and Accurate Answers to yes/no questions
 - Accurate Funding Amounts
 - Accurate Quantity of Lines/Circuits
 - Accurate Recipients of Service

Copy FRN Feature (if selected)

Search for FRN

Search by FCC Form 471: 171003394

Search by FRN Number: [Empty]

Select an FRN

<input type="checkbox"/>	FCC Form 471	FRN Number	FRN Nickname	Service Type	Service Provider Name
<input checked="" type="checkbox"/>	171003394	1799000233	Voice - Frontier	Voice	USAC Service Provider Organization 1
<input type="checkbox"/>	171003394	1799000355	Internet Access - Comcast	Data Transmission and/or Internet Access	USAC Service Provider Organization 1
<input type="checkbox"/>	171003394	1799000356	Lit Fiber WAN - Comcast	Data Transmission and/or Internet Access	USAC Service Provider Organization 1

Search by 471 # or FRN #

Select Correct FRN #

Copy FRN Steps (if selected)

If you continue, FRN data will copy and may take up to one minute to complete. Do you wish to continue?

NO YES

Choose "Yes." The system will search for the FRN data. Click "Refresh" in about 10 seconds.

FRN is copying and may take up to one minute to complete. Please hit refresh to check if FRN copy is complete.

REFRESH

FRN has been successfully copied.

Program rules prohibit the funding of duplicate services, which means different funding requests cannot contain services that provide the same functionality to the same population in the same location during the same period of time.

Your FRN has been copied in your current FCC Form 471. As you navigate through the FRN, you must review all of the copied data. Please keep in mind:

- To the extent that the current year form does not have the same fields as the form you are copying, the data will not be copied.
- Copy FRN will not copy Service Start and Service End Dates. When entering these Start and End dates, please ensure that the Recipients of Service and the appropriate cost in the line items are correct if the months of service are different from the original FRN.
- Copy FRN will copy all Recipients of Service. Please make sure that the Recipients of Service associated with each line item are valid for the current Funding Year.

You can now edit the copied FRN.

CONTINUE

Success! Click 'Continue' to see the copied data.