

**Onsite Interview for Building Level Principals
2018-2019**

District _____

Building Principal Interviewed and Level _____

Interviewed by _____

Date Interviewed _____

Referral Procedure (ARSD 24:05:24)	
1.	Initial referral: What is the district procedures when an initial referral to special education is requested (include process and timeline) by school staff :
Comments:	
2.	What is the referral procedure when it is a parent request? Initial referral: What is the district procedures when an initial referral to special education is requested (include process and timeline) by Parent Referral :
Comments:	
Parental Rights (24:05:30)	
1.	How does your staff ensure parents, have the opportunity, to participate and provide input into the special education process whether regarding initial referral and throughout the IEP process?
Comments:	

2.	How does your team ensure parents understand special education process and rights?
Comments:	
Education (ARSD 24:05:27 and 24:05:26:01)	
1.	How does your staff support one another in educating students with disabilities? a. In the classroom: b. Development of the IEP:
Comments:	
2.	If your general education teachers indicate they have limited understanding of their role in development of the IEP and understanding of accommodations, how does/would your district/school support your general education staff regarding these areas?
Comments:	
3.	Least Restrictive Environment regulations indicate that students must be educated with non-disabled peers at the maximum extent possible. How does your district/school support this regulation? (24:05:28)
Comments:	

Procedure for Suspension (ARSD 24:05:26)	
1.	What is the process for suspending any student (not just special education)?
Comments:	
2.	Does this process differ when you are suspending a student on an IEP?
Comments:	
3.	What is your process when a student on an IEP is suspended for the 11 th day?
Comments:	
4.	How do you keep track of the number of days and the reason a student on an IEP has been suspended?
Comments:	
5.	Do you notify the special education director or the student's case manager?
Comments:	
6.	Do you ever have to call a parent to come get a student due to behaviors? If so, how is this documented? Is it counted as a suspension?
Comments:	